

Write a letter to your father about success in exams.

Examination Hall,

City A.B.C,

20 April, 2020

My dear father,

You will be glad to know that I have passed the examination of 5th class. I got good marks and stood first in my class. Now I am in class five. I have to buy books, note books and a new uniform for new class. I need Rs. 2000 for this purpose. Please send me this amount as soon as possible.

Thanks!

Yours loving son,

X. Y. Z

Write a letter to
your friend for lending
her/his camera.

Examination Hall,
City A. B. C,

15 June, 2020

My dear Friend,

Assalam-o-Alaikum!

My father has decided to
take us all to Mussee.

I would like to take
photographs of the beautiful
valley. Please lend me your
camera for some days. My
camera is out of ^{order.} I assure
you that I shall keep it
very carefully. I shall return
it as I come back.

Say my salam to all at
home.

Yours Sincerely,

X. Y. Z

Write a letter to your friend to tell him/her about your school.

Examination Hall

City A.B.C,

15 April, 2020

Dear Jagan,

I hope that you will be at the perfect state of health, mind and soul by the grace of Allah. I received your letter yesterday. I am glad to know that you have cleared your Grade 5 Exams. Last week, I have got admission in GC school. It is an English medium school with a U-shape building. There are thirty classrooms, fifty teachers and a big playground. All the classrooms are airy and spacious. I am very happy with my new

class fellows. Our teachers
are very intelligent. They
teach us kindly.

Please pay my salam to
all.

Yours Sincerely,

X. Y. Z

Write a letter to your father asking him to send some money for living expenses.

Examination Hall,

City A.B.C.

15 March, 2020

Dear father,

Assalam-o-Alaikum!

May Allah be pleased with you! I have spent all my money in extra hostel dues. I need at least one thousand rupees for living expenses. Please send me this money, as soon as possible. Thanks!

Regards to dear mother.

Yours loving son,

X . Y . Z

Write a letter to your
Uncle to thank for gift,
you had been sent.

Examination Hall,

City A.B.C,

8th May, 2020

My dear Uncle,

I hope you
will be enjoying good health.
You have sent me a gift
of a wrist watch on
my birthday. This is a
beautiful gift. I am very
happy to received it. It
will make me punctual.
Thank you very much for
this gift.

Yours loving Nephew,

X . Y . Z